



Account Creation Instructions

LUMS NOP Summer Coaching Session (SCS) Online Application

Deadline for online application submission – 5th March 2019 till 05:00 PM PST

Deadline for document submission – 6th March 2019 till 05:00 PM PST

- To create an online application account with the LUMS NOP Online application system, you are required to have a valid email address.
- Please use a valid email address to create your online application account. A Gmail account is suggested, please create one if you do not have one already. It is advised to note down the email address and its password as most students tend to forget it.
- You must create only ONE ONLINE APPLICATION for the LUMS NOP SCS. Applicants submitting more than one application during a single cycle will be disqualified without any warning.
- Please note down your sign in details after creating your account i.e. your user name and password information in a safe place and do not share this with anyone else. You will need these to re-enter the system.
- An application will be considered complete only when it has been successfully submitted online as well as the required supporting documents have been received by the LUMS NOP Centre.

Step 1. Type in the following address in your internet browser: <https://nopscs.lums.edu.pk>

The following screen will appear:

LUMS NOP
ONLINE APPLICATION

Login to your account

Username

Password

Login

Forgot Password | Create New Account

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Click on 'Create New Account'

Step 2. This will take you to the below screen:

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Create New Account

First Name (*)

Middle Name

Last Name (*)

Your name and date of birth mentioned here must exactly match with all degrees and transcripts i.e. Secondary, Intermediate level (if applicable) qualifications and CNIC/ B-Form. Date of Birth (*)

Gender (*)

[Select an Option]

National Identity Card #/ B-Form # (*)

Email Address (*)

Alternate Email Address (*)

Password (*)

Confirm Password (*)

Mobile Number (*)

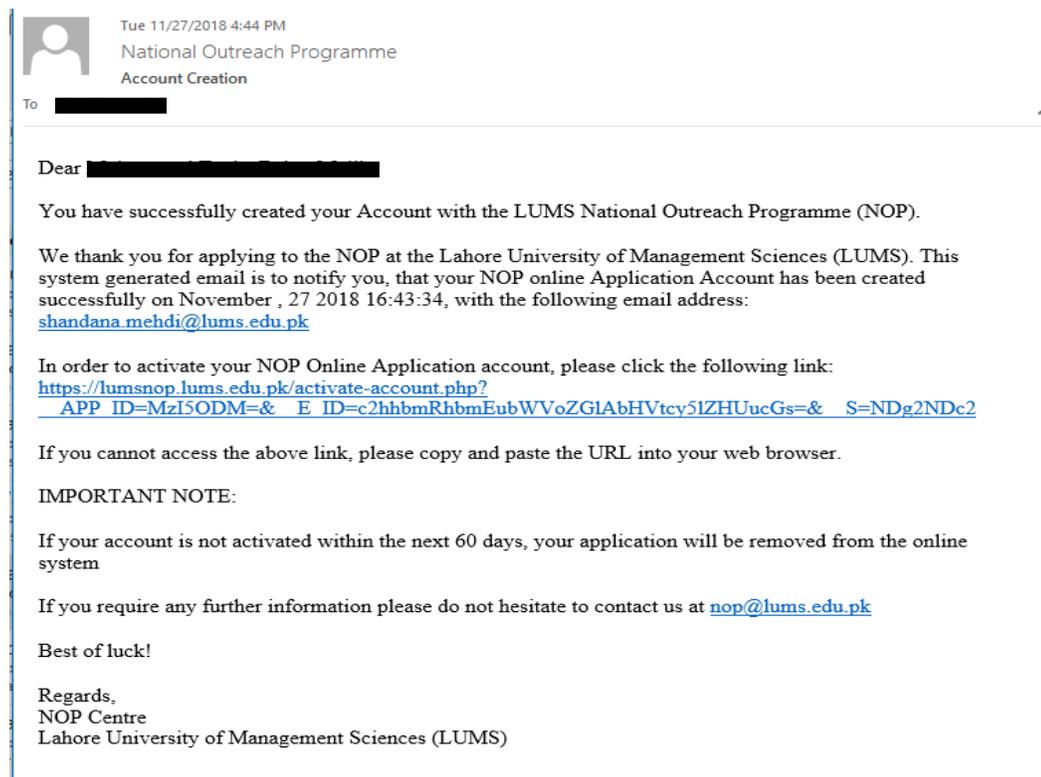
I'm not a robot

Application is closed for Session 2018.

Create Account

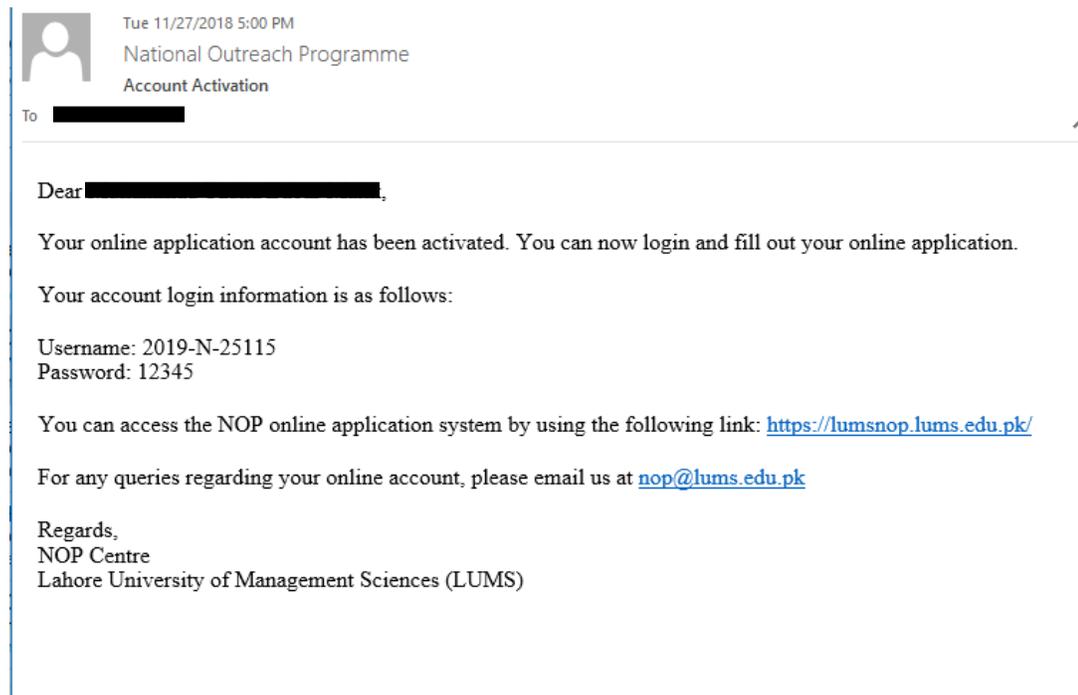
- Enter your First Name
- Enter your Middle Name (if applicable)
- Enter your Last Name
- Enter your Date of Birth (DOB)
- Enter your Email Address
- Enter your Alternate Email Address
- Enter a Password (something that you can easily remember)
- Enter the same password again to confirm it
- Enter your Mobile Number
- Check the box before “I’m not a robot”
- Click on Create Account

Step 3. You will receive an email from NOP for Account Creation on the given Email Address (Please be sure to check your spam or junk email). If received in the spam/ junk mail, be sure to move the email received from NOP to your inbox so that it does not get deleted.

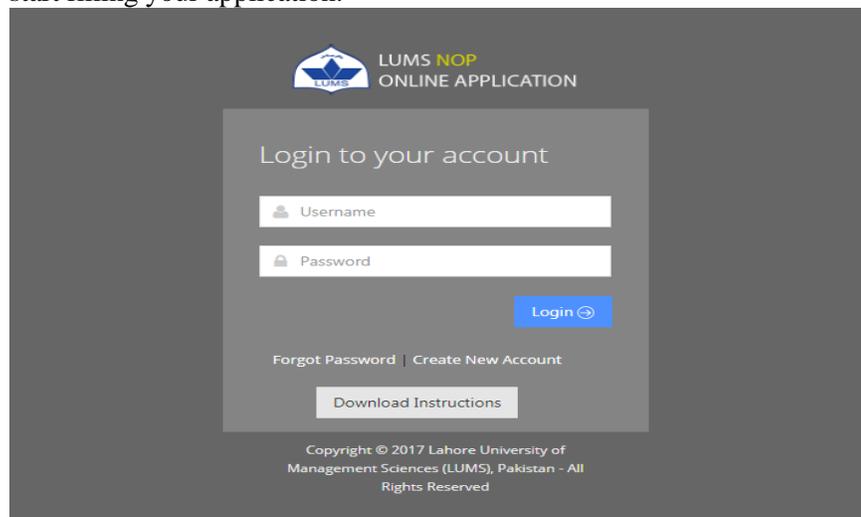


Step 4. Click the link given in the email to activate your LUMS NOP Online Application

Step 5. Upon clicking the link, you will receive another email from NOP for Account Activation which will contain your username and password.



Step 6. Go to <https://nopscs.lums.edu.pk> and enter the received username and password to log into your account and start filling your application.



Step 7. Once logged in you will see your name and Tracking ID on the top. Please remember the Tracking ID as it can be used to track your application status.

Step 8. On the top left side, you will see a “View Instructions” tab. Click on it and carefully read the instructions for filling out the online application.

For any assistance, please contact NOP Centre at the below mention number
Call: 042-35608000 Ext: 2411, 2419, 8262
Or email us at nop@lums.edu.pk